

Town of Dover
Board of Health, November 16, 2009

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:00 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Secretary Donna Cook called roll.

ROLL CALL

PRESENT: Marie Hoffman, Irene Hansen, Donna Cook,
Constance Sibona-Foster, Sandra Scarneo,

ABSENT: Christopher Chapman

ALSO PRESENT: Carolyn Blackman, Alderman
Donald Costanzo, Health Officer

A motion to accept the minutes from the October 2009 Regular Meeting of the Board of Health was made by Sandra Scarneo, and duly seconded by Irene Hansen.

ALL AYES; NO NAYS

CORRESPONDENCE:

1. Letter from NJDHSS to the HO dated October 2009; re: grant availability of PHPF for 2010..
2. Letter from Trinity Lutheran Church to the HO dated 10/27/09; re: thank you for making seasonal flu shots available for Faith Kitchen clients.
3. Letter from the NJDHSS to the HO dated 11/2/09; re: notice of grant award for providing H1N1 vaccination services.

President Marie Hoffman asked if there was any significant correspondence. The HO referenced the letter from the State of NJ regarding the availability of PHPF grant in the amount of \$11,900 for CY 2010. Also, the HO mentioned the letter of approval for the H1N1 vaccination activities and the agreement letter from St. Clare's regarding per diem nursing.

OLD BUSINESS:

Copies of the monthly report for October were distributed to the board for review.

The HO reported to the Board the following outcomes of the H1N1 Clinics:

First Responders – Day Care Workers:	171
Dover High - Academy School:	225
Dover High – North Dover:	304
Dover High – East Dover:	<u>243</u>

TOTAL: 943

The Dover Health Department received 2,500 doses so far and will be conducting two (2) clinics this week on 11/17, 11/18 and next week on 11/24. The Nov 24th clinic is a general public clinic. Four (4) clinics have been scheduled in December to permit children 10 years of age or younger to come for their second dose of H1N1.

A food-handlers class was held on November 9th in Town Hall. There were 2 sessions; one in the afternoon and another in the early evening. One make-up class will be scheduled in the forthcoming weeks.

The Health Department conducted a rabies vaccination clinic for dogs and cats on Saturday, November 14th. 147 dogs and 17 cats were vaccinated for a total of 164 animals.

The Police Department conducted Operation Medicine Cabinet on Saturday, November 14th as well. Two boxes of old prescription medications were collected and discarded. Some medications were probably brought to the collection site by persons other than the owner of the prescription; i.e. a neighbor or friend.

Connie Foster noted that there were no signs on the front door of town hall and commented that signage could have been better, as well as other aspects of the overall program.

The HO provided the Board with an update on the Missionaries of God and the dispensing of food without a valid permit. Presently, the HO has issued 11 summonses. The plea date is November 25th. Assuming a 'not guilty' plea, a trial date will likely be held in December. The Missionaries of God hired an attorney to represent them.

William Close, Town Administrator, entered the meeting and was introduced to the board. Mr. Close continued the discussion regarding the Missionaries of God and offered to answer any questions the board may have regarding any issue.

Sandra Scarneo mentioned her recent observation of JFK Park and noted unsightly litter. This led to a lengthy discussion about the Missionaries of God. Mr. Close explained the Town's position highlighting the current non-compliant operation and the need to follow a thoughtful process of deliberation.

Sandra Scarneo remarked that persons from other communities are coming to Dover to participate in this activity and that a lot of the persons being fed are not from Dover but rather from the 'community at large'.

The discussion briefly touched on the use of the library, parks and public facilities by those less fortunate and ended the subject with an announcement by Mr. Close of an upcoming Thanksgiving eve dinner being offered by the Turkestanian American Association on November 25th from 4:00 pm to 7:00 pm. The Turkestanian American Association is located at 4 Princeton Avenue.

Before leaving the meeting, Mr. Close thanked the HO for successfully conducting H1N1 clinics.

The HO informed the board that Aracelis Orama returned to work effective Tuesday, November 10th.

NEW BUSINESS:

In other new business, **a motion authorizing the Health Officer to apply for Public Health Priority Funding (PHPF) in the amount of \$11,900 on behalf of the Town of Dover** was made by Marie Hoffman and duly seconded by Donna Cook.

ALL AYES; NO NAYS

The resolution reads as follows:

WHEREAS, the Board of Health of the Town of Dover, County of Morris, State of New Jersey, is in the process of making application for the calendar year January 1, 2009 to December 31, 2009, to the New Jersey State Department of Health and Senior Services for Public Health Priority Funding in the amount of Eleven Thousand Three Hundred Eighty-Eight dollars (\$11,388); and,

WHEREAS, said Public Health Priority Funding will greatly benefit the health of the people of the Town of Dover;

NOW, THEREFORE, BE IT RESOLVED by said Board of Health of the Town of Dover, that the making and filing of said application is hereby authorized, and the Health Officer shall execute the same including additional information as may be required on behalf of the Board of Health of the Town of Dover.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS ANY PARTICULAR ISSUE.

Sandra Scarneo asked the HO if the new school occupying the space formerly occupied by Sacred Heart School was using the kitchen.

The HO did not know but would find out for next month's meeting.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Irene Hansen and seconded by Sandra Scarneo.

ALL AYES; NO NAYS

MEETING ADJOURNED